

IPR Annex D: Board Assurance Framework – Current Level of Assurance (2020/2021) Updated 18.11.2020

When deciding on the progress and overall assurance rating the following key should be used:

R	Effective controls are not be in place and/or appropriate assurances are not available to the Board
A	Effective controls are in place but assurances are uncertain and/or possibly insufficient
G	Effective controls are in place and the Board are satisfied that appropriate assurances are available

Draft Strategic Goals	Strategic Risk Identifier	Annual Objectives 2020/2021	Assurance Rating	Measures	Target Date	Executive Director	Progress against Measure
1. Delivering outstanding care and experience	Risk 001 Risk 005 Risk 009 Risk 010	1a. Create a foundation for an outstanding organisation	G	Approved Trust Transformation Programme linked to Quality, Service Improvement and Redesign (QSIR) and Sustainability and Transformation Partnership (STP) plans	30/09/2020	CSATO	G
		1b. Improve CQC ratings within core services and across sites by March 2021	A	Well-Led KLOE within Critical Care and maternity core services to improve and increase ratings	31/03/2021	Chief Nurse	A
				Overall 'Good' rating for Well-Led KLOE for the organisation	31/03/2021	Chief Nurse	A
				Delivery of quality improvement plan for Maternity services in collaboration with NHSI team	31/03/2021	Chief Nurse	A
				Delivery of 'must do' actions from 2019 CQC report	31/03/2021	Chief Nurse	A
		1c. Achieve 50th percentile delivery of access and quality standards	A↓	No patient waiting more than 52 weeks for a planned procedure	31/03/2021	COO	R
				Return to national reporting of waiting list and diagnostic performance by Q2 2020/21	30/09/2020	COO	G
				6% reduction in face to face outpatient appointment in 2020/21	31/03/2021	COO	G
				Deliver sustainable cancer performance including 70% of cancer diagnosis within 28 days	31/03/2021	COO	A
				30% of unplanned care services delivered same day	31/03/2021	COO	A
		1d. Hinchinbrooke emergency care expansion	G	Reduce emergency Length of Stay by 1 day	31/03/2021	COO	A
				Deliver ED clinical quality indicators	31/03/2021	COO	A
				Deliver phase 1 of project by the end of quarter 3	30/11/2020	COO	G
2. Working together with local health and social care providers	Risk 004	2a. Deliver STP priorities through the North Alliance	A	Establish new transformative outpatient and diagnostic models with the North Alliance and STP	31/08/2020	CSATO	G
				Agree integrated models for diabetes, respiratory and CVD pathways	31/10/2020	CSATO	A
				Agree a roadmap with clean outcomes for delivery of Integrated Neighbourhood Programme	31/08/2020	CSATO	A
				Establish six monthly review of STP use of resources programme	31/03/2021	CSATO	A
3. Recruiting, developing and retaining our workforce	Risk 006 Risk 007	3a. Staff are engaged and feel valued	R	Staff engagement score improved to at or above NHS average	31/03/2021	CPO	G
				Year 2 of G2O measured by staff survey scores for all 11 national themes at or above average for each theme	31/03/2021	CPO	R
				Sickness absence at Trust target of no more than 3.5%	31/03/2021	CPO	R
				Turnover of 10% or less	31/03/2021	CPO	G
		3b. Improved recruitment approach	G	Vacancy rate reduced to 5%	31/03/2021	CPO	A
				Agency spend is <5% of pay bill	31/03/2021	CPO	A
				Retention rate (stability index) of 85% across all specialties and staff groups	31/03/2021	CPO	G

Draft Strategic Goals	Strategic Risk Identifier	Annual Objectives 2020/2021	Assurance Rating	Measures	Target Date	Executive Director	Progress against Measure
4. Improving and developing our services and infrastructure	Risk 002 Risk 003	4a. Deliver 2020/21 IM&T improvements (All working to different timeframes due to Covid-19)	G	Extend K2 to Hinchingsbrooke site with planned go live date of June 2020	31/07/2020	Acting CFO	G
				Replacement of core network switch by August	31/08/2020	Acting CFO	G
				Follow Me' Windows desktop and rapid login by October 2020	31/10/2020	Acting CFO	A↓
				Windows 10 and Office 2016 on all devices by December 2020	30/11/2020	Acting CFO	A↓
				OrderComms - extend Peterborough ICE system to Hinchingsbrooke site by June 2020 for diagnostic imaging and September 2020 for pathology tests	31/12/2020	Acting CFO	A↓
				Extend NerveCentre to Hinchingsbrooke wards by March 2021	31/03/2021	Acting CFO	G
				Harmonise Critical Care IT systems across both sites by March 2021	31/03/2021	Acting CFO	G
				Electronic Document Management to be extended across the Trust by March 2021	31/03/2021	Acting CFO	G
				Merge and upgrade of the Trust telephone system	31/03/2021	Acting CFO	G
		4b. Green travel plan implementation	A	Implement approved Green Travel Plan	31/03/2021	CPO	A
		4c. NHS Plan environmentally sustainable service improvements	A	Complete a Green Fleet Review by March 2021	30/11/2020	COO	G
		Ensure fleet vehicles purchased or leased by the Trust after 1 April 2020 support the transition to low and ultra-low emission (ULEV)		01/04/2020	Acting CFO	A	
		Introduce electric car charging points on all three main sites by March 2021		31/03/2021	CPO	A	
		Revise car leasing schemes to restrict availability of high emission vehicles by March 2021		31/03/2021	CPO	A	
		End business travel reimbursement for domestic flights within England, Scotland and Wales		31/03/2021	CPO	G	
		Move to purchasing 100% renewable electricity from energy suppliers by April 2021		28/04/2021	COO	A	
		Continue rolling replacement of lighting with LED alternatives		31/03/2021	COO	G	
		All Trust new builds and refurbishment projects will be designed on the basis of net zero carbon standards		31/03/2021	COO	R	
		Remove all disposable plastic cutlery, plates, straws and stirrers by end of October 2020		30/10/2020	COO	A	
		Review use of Metered Dose Inhalers by March 2021	31/03/2021	CMO & Dep CEO	A		
		Reduce carbon footprint associated with anaesthetic gases	31/03/2021	CMO & Dep CEO	A		
		4d. Hospital site developments	A	Expand physical space around Emergency Dept. and Ambulatory Care at Hinchingsbrooke site	31/12/2020	COO	G
		Develop plans for increasing bed capacity and refurbish theatre at Hinchingsbrooke site		31/03/2022	COO	A	
Complete full business case in Q1 to consolidate Cambridgeshire and Peterborough stroke and neuro rehab on Hinchingsbrooke site	30/06/2020	COO		R			
Sale of surplus land at Stamford and Rutland Hospital to enable future site development	31/03/2021	CMO & Dep CEO		A			
Complete full detailed survey of roof panels in all areas at Hinchingsbrooke site	30/11/2020	COO		A			
CT Replacement at Hinchingsbrooke and Peterborough City Hospital sites	31/03/2020	COO		R			
New MRI Suite and replacement of 2 Existing Units (Peterborough City Hospital)	31/12/2020	COO		G			
Install UPS at Peterborough City Hospital	31/12/2020	COO	R				
5. Delivering financial sustainability	Risk 008	5a. Deliver high quality services within our agreed financial plan	G	Deliver financial plan in line with National Financial Framework	31/03/2021	Acting CFO	G